

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #871

DATE: February 19, 2013

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION
Allen Rosen, President
Mary Pallant, Vice President
Sepideh Yeoh, Clerk
Barbara Laifman, Member
Jennifer von Schneidau, Member
Matt Dods, Student Board Representative

EDUCATING TOMORROW'S LEADERS

ADMINISTRATION
Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Jane Mintz, Director, Educational Technology
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, March 12, 2013

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #871

February 19, 2013

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistants II, Campus Supervisor Sub, Instructional Assistant Sub, Guest Teacher

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Recognition of Oak Park High School Lexus Eco Challenge Winners
2. Remarks from Board Members
3. Remarks from Student Board Rep
4. Remarks from Superintendent
5. Report from School Site Councils
6. Report from Facilities Planning Committee
7. Report from Technology Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

C. BUSINESS SESSION:

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

2/11/2013

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Regular Board Meeting January 15, 2013**
- b. **Public Employee/Employment Changes 01CL22053-01CL22076 & 01CE06003-01CE06002** 1
- c. **Approve Purchase Orders –January 1 – January 31, 2013** 3
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Overnight Trip for Oak Park High School Boys’ Volleyball Team – March 8-8-9, 2013** 12
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Overnight Trip for Oak Park High School Athletic Teams Who Qualify for CIF Playoffs in Spring**
Board Policy 6153 requires Board approval for student overnight trips
- f. **Approve Student Teaching Agreement with National University**
Board Policy 3312 requires Board approval for contract for services

ACTION

2. BUSINESS SERVICES

- a. **Approve Recommendations for Improving School Safety**
Board is asked to approve Leadership recommendations for Improving School Safety
- b. **Approve Measure C6 Five-Year Plan** 13
Board is asked to approve Measure C6 Five- Year Plan
- c. **Approve Award of Contract for District Wide Area Network Services** 15
Board Policy 3312 requires Board approval for contract for services
- d. **Approve Award of Contract for District Web Hosting Services** 17
Board Policy 3312 requires Board approval for contract for services
- g. **Approve Facility Improvement at Oak Park High School – Varsity Locker Room** 19
Board approval required for appointment to Citizens’ Oversight Committee
- h. **Approve Notice of Completion for Project 12-06R, Storefront Window and Door Replacement at Brookside Elementary School**
Board approval required for Notice of Completion
- i. **Approve Notice of Completion for Project 12-10R, M & N Building Restroom Modernization at Oak Park High School**
Board approval required for Notice of Completion
- j. **Approve Notice of Completion for Bid 12-13R, Asphalt Repair and Replacement at Red Oak and Oak Hills Elementary Schools**
Board approval required for Notice of Completion
- k. **Approve Agreement for Mechanical Engineering Consulting Services for Measure R HVAC Projects**
Board Policy 3312 requires Board approval for contract for services
- l. **Approve Donations**
Board Policy 3290 requires Board approval for donations to the District

3. CURRICULUM

- a. **Approve 2011-12 School Accountability Report Cards**
Board Policy 0510 requires annual Board approval of School Accountability Report Cards
- b. **Approve 2012-2013 Single Plans for Achievement**
Board Policy 0420 requires annual Board approval for Single Plans for Student Achievement which are developed at the school site in conjunction with School Site Councils
- c. **Approve Friends of Oak Park Schools 2013 Summer School**
Requires annual Board approval in order for Friends of Oak Park Schools to conduct Fee-Based Summer School Program

4. PUPIL SERVICES

- a. Approve Contract for Residential Program for Special Education Student #10-12/13 - \$99,708**

Board Policy 3312 requires Board approval for contract for services

5. HUMAN RESOURCES

- a. Approve Authorization to Establish New Classified Service Position – Certified Repair Technician**

Board approval requested to establish new Classified Service position

- b. Approve 2013-2014 Classified Holiday Calendar**

Board approval for Classified Holiday Calendar

- c. Approve Resolution #13-02 Regarding Non-Reelection and Release from Employment of Temporary Certificated Employees**

Board approval is required for Non-Reelection Notices

6. BOARD

- a. Approve 2013 CSBA Delegate Assembly Candidates Election**

CSBA Region/Subregion 11B requests the Board to vote on two open seats to the Delegate Assembly from the three candidates submitted

7. BOARD POLICIES

- a. Approve Amendment to Board Policy 3260 – Fees and Charges – First Reading**

This mandated policy is being updated to reflect new law (AB 1575) which clarifies the prohibition against charging of student fees, prescribes the use of uniform complaint procedures for filing a complaint when the charging of an impermissible fee is alleged, and requires information about student fees to be included in the annual notification regarding uniform complaint procedures.

- b. Approve Amendment to Board Policy 4030 – Nondiscrimination in Employment – First Reading**

Policy updated to reflect new law (AB 1964) which prohibits discrimination against an employee or job applicant based on the person's religious beliefs, observances, or dress or grooming practices unless the district can demonstrate that it has explored available reasonable alternative means of accommodating the person but is unable to do so.

- c. Approve Amendment to Board Policy 5113.1 – Chronic Absence and Truancy – First Reading**

Policy updated to provide information about available tools for tracking attendance, add school health services as a strategy for preventing attendance problems, expand list of agencies and individuals with whom the district might collaborate to identify and address problems, and reflects legislative intent to use alternatives to suspension or expulsion with truants.

- d. Approve Amendment to Board Policy 5144 – Discipline – First Reading**

Policy updated to reflect new law (AB 1729) which provides alternative methods of discipline that should be considered before suspension is imposed. Policy adds preventative and positive conflict resolution strategies, such as conferences with students and their parents/guardians; use of study, guidance, or other intervention-related teams; enrollment in a program teaching pro-social behavior or anger management; and participation in a restorative justice program.

- e. Approve Amendment to Board Policy 5144.1 – Suspension and Expulsion/Due Process – First Reading**

Mandated policy updated to reflect new law (AB 1729) which prohibits suspension of a student, including in a supervised suspension classroom, for certain specified violations unless other means of correction have failed to bring about proper conduct.

- f. Approve Amendment to Board Policy 5145.6 – Parental Notifications – First Reading**
Policy updated to reflect new law (AB 2262) which allows the annual parental notifications to be sent electronically upon request by the parent/guardian and requires that any notifications sent electronically be written both in English and in the family’s primary language when required by law.

VII. INFORMATION ITEMS

VIII. OPEN DISCUSSION

- | | |
|------------------------------------------------------------|------------------|
| 1. <u>Monthly Measure R Bond Fund Status Report</u> | <u>23</u> |
| 2. <u>Monthly Cash Flow Report</u> | <u>25</u> |
| 3. <u>Monthly Enrollment and Attendance Report</u> | <u>27</u> |

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- | | |
|-----------------------------------------------------|-----------|
| 1. Brookside Elementary School Report | 29 |
| 2. Oak Hills Elementary School Report | 30 |
| 3. Red Oak Elementary School Report | 31 |
| 4. Medea Creek Middle School Report | 32 |
| 5. Oak Park High School Report | 33 |
| 6. Oak View High School/Oak Park Independent School | 34 |
| 7. Oak Park Neighborhood School | 35 |